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General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

Multiple Award Schedule (MAS)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Contract Number: 47QTCA20D00A4
Federal Supply Group: Information Technology
FSC/PSC Codes: D399

Prices Shown Herein are Net (Discount Deducted)

Contractor: SYNCADD Systems, Inc.
Contract Period: May 15, 2020 – May 14, 2025
Address: 677 Ala Moana Blvd., Ste 901
Honolulu, HI 96813
Phone: 808-941-8286
Fax: 808-941-7173
Website: www.syncadd.com
Email: Mariane.Lewis@SYNCADD.com

Contract Administrator: Mariane Lewis

Business Size: Small Business, Woman Owned Small Business (WOSB)

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

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Customer Information

1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

Special Item Number	Special Item Description	Service Description Page	Awarded Price Page
54151S/RC	Information Technology Professional Services	5-10	11

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. N/A

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See pages 5-10.

2. Maximum Order:

Special Item Number	Maximum Order
54151S/RC	$500,000

3. Minimum Order: $100

4. Geographic Coverage: FOB Destination for 50 states, Puerto Rico, Washington, DC, and U.S. Territories and Worldwide

5. Point of production: US

6. Discount from list prices or statement of net price: Prices shown herein are net prices

7. Quantity discounts: None

8. Prompt payment terms: 1.0% - 15 days. Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards **are accepted** up to the micro-purchase threshold.

9b. Government purchase cards **are accepted** above the micro-purchase threshold up to $25,000.

10. Foreign items: None

11a. Time of Delivery: As negotiated with ordering activity

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11b. Expedited Delivery: Items available for expedited delivery are noted in this price list or negotiated at the task order level

11c. Overnight and 2-day delivery: Negotiated at the task order level

11d. Urgent Requirements: Please note the Urgent Requirements clause of this contract and negotiated at the task order level

12. F.O.B Points: Destination

13a. Ordering Address: SYNCADD Systems, Inc.
                                               Attn: Mariane Lewis
                                               677 Ala Moana Blvd., Ste 901
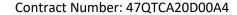   Honolulu, HI 96813

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address: SYNCADD Systems, Inc.
                                               Attn: Accounts Payable
                                               677 Ala Moana Blvd., Ste 901
                                               Honolulu, HI 96813

15. Warranty provision: None

16. Export Packing Charges: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Government purchase cards **are accepted** above the micro-purchase threshold up to $25,000.

18. Terms and conditions of rental, maintenance, and repair: N/A

19. Terms and conditions of installation: N/A

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20b. Terms and conditions for any other services: N/A

21. List of service and distribution points: N/A

22. List of participating dealers: N/A

23. Preventive maintenance: N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).: N/A

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24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/

25. Data Universal Numbering System (DUNS) number: 151133899

26. Notification regarding registration in System for Award Management (SAM) database: SYNCADD Systems, Inc. *is* registered in the SAM Database.

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SIN 54151S Awarded Labor Categories and Descriptions

Consistent with SYNCADD's Professional Compensation Plan and hiring practices, relevant/related experience can be substituted for education, and education for experience. The table below provides SYNCADD's education/experience substitution guidelines.

Degree	Relevant Work Experience Substitution	Related Education and Experience Substitution
High School and Certification	None	A Minimum of 3 specialty or college-level courses in related field may be a substitute for 1 year of work experience
Associate	2 years of work experience may be substituted for an Associate Degree	A Bachelor's Degree may be a substitute for 2 years of work experience; A Technical Certification may be a substitute for 1 year of work experience
Bachelor's	4 years of work experience may be substituted for a Bachelor's Degree	An Associate Degree plus 2 years of work experience may be substituted for a Bachelor's Degree
Master's	Not Applicable	A Master's Degree may be a substitute for 2 years of work experience

The following labor category descriptions define the minimum qualifications for the proposed labor categories. For each of the following, specified degrees must be in recognized technical, engineering, scientific, managerial, business, or other related discipline, and technical certifications must be from an accredited university or nationally recognized certificate program.

Architect (I, II, and III)
Duties: Support Applications, Systems, and/or Databases. Design and define system architecture for new or existing complex computer systems, applications, and/or databases. Determine systems specifications, input/output processes, and working parameters for hardware/software compatibility and maintenance of system security. Coordinate design of subsystems and integration of total system. Identify, analyze, and resolve program support deficiencies. Develop and recommend corrective actions. Provide technical guidance for database administrators and programmers.
Qualifications:
Level I: Bachelor's Degree and 4 years of related experience
Level II: Bachelor's Degree and 7 years of related experience
Level III: Bachelor's Degree and 10 years of related experience

Analyst (I, II, and III)
Duties: Perform tasking/analysis in support of Business, Business Systems, Geospatial (GIS), and/or Planning Systems. Obtain, review, and analyze relevant information on existing business processes, business/planning systems, or workflows. Apply process improvement, reengineering methodologies, risk analysis, needs assessment(s), QA/QC, and business principles. Conduct relevant research and document findings and areas of opportunities for process improvement. Develop and define program/project plans; monitor and report performance; perform complex analysis and reporting.

Qualifications: Possess good communication skills and fundamental troubleshooting/evaluation abilities.
Level I: Bachelor's Degree and 2 years of related experience
Level II: Bachelor's Degree and 3 years of related experience
Level III: Bachelor's Degree and 5 years of related experience

Data Technician (I and II)

Duties: Provide basic field data collection, surveying, mapping and/or conducts field surveys where dimensions of facilities are collected/verified with laser measuring devices. Perform geospatial data development to include field data collection and verification. Conduct field surveys using latest technologies; develop and maintain data within CADD and GIS; provide technical support to customers; and work with Data Specialists or GIS/CADD Specialists to ensure accuracy in the data capture process.
Qualifications:
Level I: High School and Certification (CAD Certificate or GIS Certification) and 1 year of related experience
Level II: High School and Certification (CAD Certificate or GIS Certification) and 3 years of related experience

CADD/GIS Specialist (I, II, and III)

Duties: Provide basic field data collection, surveying, mapping and/or conducts field surveys where dimensions of facilities are collected/verified with laser measuring devices. Use GIS, CADD, and automated mapping systems to create geospatial databases and mapping products; provide spatial analysis, data modeling, and/or end user support; create documentation on data and workflows; convert data between CADD and GIS; develop metadata; conduct testing of geospatial applications; and perform QA/QC on data, processes and workflows. Help manage and administer enterprise-level GIS. Adhere to Spatial Data Standards for Facilities Infrastructure and Environment (SDSFIE) and metadata requirements.
Qualifications: Must have experience with CADD software, have an understanding of surveying techniques and procedures, have good communication skills, be able to produce GIS maps and perform data entry, work as a team to meet deadlines, have an understanding of SDSFIE, metadata, data structures, and relevant regulations and policies, and be able to develop simple CADD drawings in applicable software.
Level I: Bachelor's Degree and 0 years of related experience
Level II: Bachelor's Degree and 3 years of related experience
Level III: Bachelor's Degree and 8 years of related experience

CADD/GIS Technician (I, II, and III)

Duties: Use GIS, CADD, and automated mapping systems to create geospatial databases and mapping products; provide spatial analysis, data modeling, and/or end user support; convert data between CADD and GIS; develop metadata and adhere to spatial data standards; and perform QA/QC on data, processes and workflows.
Qualifications:
Level I: High School and Certification (CAD Certificate or GIS Certification) and 1 year of related experience
Level II: High School and Certification (CAD Certificate or GIS Certification) and 5 years of related experience
Level III: High School and Certification (CAD Certificate or GIS Certification) and 7 years of related experience

CADD/GIS Manager
Duties: Manage the administration and implementation of domestic and international field survey projects. Facilitate team members with the collection of accurate data necessary to support Real Property facilities management and/or geospatially-related activities. Provide training and oversight to team members to ensure consistency and accuracy in the data collection process. Coordinate all survey activities with the customer and team members. Process field measurements and convert data to formats usable by drafting staff. Verify the accuracy and completeness of field data.
Qualifications:
Level I: Bachelor's Degree plus 5 years of related experience

Database Administrator (I, II, and III)
Duties: Design, create, implement, administer, and maintain complex databases in a client/server environment with respect to access methods, access time, device allocation, validation checks, organization, protection, security, documentation, and statistical methods. Apply knowledge and experience with database technologies, development methodologies, and front-end/back-end programming languages, and data standards such as Spatial Data Standards for Facilities Infrastructure and Environment (SDSFIE) and FGDC regulated metadata. Perform database programming and support systems design. Maintain database dictionaries; provide overall monitoring of standards and procedures, database administration and integration of systems through database design.
Qualifications:
Level I: Bachelor's Degree plus 2 years of related experience
Level II: Bachelor's Degree plus 5 years of related experience
Level III: Bachelor's Degree plus 8 years of related experience

Network/Systems Administrator (I and II)
Duties: Provide all activities related to systems administration and network acquisition, installation, maintenance, and usage. Manage network/systems performance; troubleshoot network problems and maintains security. Ensure security procedures are implemented and enforced. Install, maintain, configure, and ensure the integrity of all network/system software. Establish and implement network/systems policies, procedures, and standards and ensure conformance with information systems, customer objectives, and long-term requirements of the organization. Familiarity with DoD security requirements preferred.
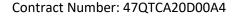**Qualifications:**
Level I: Bachelor's Degree plus 2 years of related experience
Level II: Bachelor's Degree plus 5 years of related experience

Quality Assurance Specialist/Manager (I and II)
Duties: Manage the quality assurance/quality control (QA/QC) processes for data products and procedures, which includes identifying strategic long-term and near-term QA/QC goals for geospatial documentation, data collection, conversion, and maintenance. Develop methodology for efficient conformance with identified quality assurance plans (QAP). Conduct audits and reviews, analyze data and documentation, and develop quality standards. Participate in formal and informal reviews, examine and evaluate the QA process, and recommend enhancements and modifications. Ensure data standards are being followed through the QA/QC process.
Qualifications:
Level I: Bachelor's Degree and 2 years of related experience
Level II: Bachelor's Degree and 5 years of related experience

Task Manager
Duties: Manage staff, implementation, budget, schedule, and quality adherence for a specific task or tasks. Serve as focal point with customer and work directly with project and program managers and site leads. Provide technical and strategic direction and identify and resolve technical problems.
Qualifications:
Level I: Bachelor's Degree and 4 years of related experience

Project Manager
Duties: Responsible for program, schedule, and financial management; developing project plans and delivery schedules; directing day-to-day activities; monitoring project performance; developing and reviewing methodologies, deliverables, technical reports, and contractual documentation; managing resources, subcontractors, and procurement activities; identifying and mitigating risk; communicating with stakeholders ensuring customer goals/objectives are being met and customer satisfaction remains high; preparing proposals, determining level of effort estimates; validating invoices; providing monthly status reports and program reviews; serving as primary customer contact; and ensuring quality and timely delivery of all contractual items.
Qualifications:
Level I: Bachelor's Degree and 5 years of related experience

Program Manager, Sr. Program Manager
Duties: Oversee the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprojects or associated activities. Provide technical and strategic direction to project team(s) and assists with the day-to-day management, planning, and production of the overall contract/task order support operations. Act as primary customer contact for program activities. Work directly with Task, Site, and Project Managers in effectively managing the fiscal, operational, administrative, performance, production standards, schedule adherence, resource planning, risk management, and human resources components of the program. Assess project issues and develop resolutions to meet productivity, quality, and customer -satisfaction goals and objectives. Participate in the negotiation of contract and contract changes. Coordinate the preparation of proposals, business plans, proposal work statements and specifications, operating budgets and financial terms/conditions of contract. Develop new business or expands the product line with the customer. Establish milestones and monitors adherence to master plans and schedules, identifies program problems and obtains solutions, such as allocation of resources or changing contractual specifications. Ensure quality and timely delivery of all contractual items. PMP Certification preferred.
Qualifications: Experience managing either large and/or complex projects, or multiple projects simultaneously.
Program Manager: Bachelor's Degree and 5 years of related experience
Senior Program Manager: Bachelor's Degree and 8 years of related experience

Programmer/Analyst (I, II, and III)
Duties: Write, test, and maintain applications. Design, code, test, debug, and document software programs, including web-based applications and tools, and perform system analysis activities. Formulate/define system scope and objectives based on user needs, research, and fact finding. Perform system analysis and requirements management. Devise or modify procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results.

Prepare detailed specifications from which programs will be written. Analyze and revise existing system logic difficulties and documentation as necessary.

Qualifications:

Level I: Bachelor's Degree and 2 years of related experience

Level II: Bachelor's Degree and 5 years of related experience.

Level III: Bachelor's Degree and 8 years of related experience.

Subject Matter Expert (I and II)

Duties: Use functional area expertise gained through direct industry experience to provide specialized support to the project team. Provide technical direction and guidance, visioning, business practice and methodology advice, strategy assessment, and planning and technical consulting. Act in a consulting or advisory capacity and coordinate resolutions to highly complex problems or tasks. Strong expertise in industry issues and trends preferred.

Qualifications:

Level I: Bachelor's Degree and 7 years of related experience

Level II: Bachelor's Degree and 10 years of related experience

Functional Lead (I and II)

Duties: Use functional lead expertise gained through direct industry experience to assess the operational and functional baseline of organizational components. Works with senior managers and executives to provide industry vision and strategic direction with regards to their functional component. Leads their respective component of the overall project and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Provides the interface to the customer and other project leaders.

Qualifications:

Level I: Bachelor's Degree and 4 years of related experience

Level II: Bachelor's Degree and 6 years of related experience

Technical Operations/Helpdesk (I, II, and III)

Duties: Plan, direct, and monitor information systems operations and maintenance, test and evaluation, hardware and software support, help desk administration and support, and systems programming. Monitor and respond to complex technical hardware and software problems using testing tools and techniques. Provide internal analysis and support to ensure proper escalation during outages or periods of degraded system performance. Design the computing infrastructure, providing technical assistance and consulting to the customer user group. Integrate and manage different technologies and services into a heterogeneous environment.

Qualifications:

Level I: Associate Degree and 2 years of related experience

Level II: Associate Degree and 5 years of related experience

Level III: Associate Degree and 7 years of related experience

Technical Writer

Duties: Write, rewrite and/or edit technical documents such as technical procedure manuals, user manuals, programming manuals, service manuals, operational specifications, and related technical publications to communicate clearly and effectively technical specifications and instructions to a wide range of audiences. Acquire subject knowledge by interviewing product developers, observing performance of production methods, referring to technical specifications, blueprints, engineering

illustrations, and trade journals. Oversee preparation of illustrative materials, selecting drawings, sketches, diagrams and charts. Conduct quality review of materials.
Qualifications:
Level I: Associate Degree and 2 years of related experience

Training Specialist (I and II)

Duties: Develop and deliver training programs in support of complex products, procedures, or customer requirements. Establish and/or review course content and objectives. Design and develop interactive courseware for customer training. Ensure the integrity of task analysis, training requirements, training hierarchies, instruction materials, and evaluation plans. Convert written material and training requirements to interactive courseware. Interact with customer and subject matter experts to ensure technical accuracy of instructional content. Administer tests.
Qualifications:
Level I: Bachelor's Degree and 2 years of related experience
Level II: Bachelor's Degree and 5 years of related experience

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SIN 54151S Awarded Pricing

Labor Category Title	Awarded Price
Architect I	$105.29
Architect II	$120.33
Architect III	$142.90
Analyst I	$75.21
Analyst II	$92.28
Analyst III	$113.88
Data Technician I	$42.71
Data Technician II	$52.05
CADD/GIS Specialist I	$77.04
CADD/GIS Specialist II	$90.26
CADD/GIS Specialist III	$105.29
CADD/GIS Technician I	$56.23
CADD/GIS Technician II	$67.69
CADD/GIS Technician III	$82.73
CADD/GIS Manager	$89.47
Database Administrator I	$101.87
Database Administrator II	$129.90
Database Administrator III	$142.89
Network/Systems Administrator I	$82.73
Network/Systems Administrator II	$112.82
Quality Assurance Specialist/Manager I	$97.77
Quality Assurance Specialist/Manager II	$112.82
Task Manager	$109.93
Project Manager	$65.01
Program Manager	$85.78
Sr. Program Manager	$128.80
Programmer/Analyst I	$84.05
Programmer/Analyst II	$97.43
Programmer/Analyst III	$139.89
Subject Matter Expert I	$112.82
Subject Matter Expert II	$135.38
Functional Lead I	$148.34
Functional Lead II	$162.47
Technical Operations/Helpdesk I	$67.69
Technical Operations/Helpdesk II	$82.73
Technical Operations/Helpdesk III	$97.77
Technical Writer	$42.72
Training Specialist I	$70.73
Training Specialist II	$97.77